



County Parks and Recreation Department
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Senior Center Reservation Request

The Gaston County Senior Center provides a small Conference Center for educational programs, meetings and events of Gaston County Government departments and groups affiliated with these departments. Gaston County government departments have priority to reserve space for the purpose of providing services to the citizens of Gaston County. The Conference Center is also available for use by other Gaston County organizations/individuals when not reserved by Gaston County governmental departments.

Other Use Requirements

- Person making the reservation must be a resident of Gaston County and at least 50 years of age. The person making the reservation is responsible for ALL guests, caterers and vendors associated with the event and to assure that they abide by the policies of the Center.
- 85% of the guests must be 50 and older.
- The person reserving the Center must be present at the event. All damage is the liability of the person reserving the Center.
- The senior center area cannot be used for fundraising events except by organizations affiliated with county government.
- No firearms, alcohol, illegal drugs or tobacco use are allowed in the facility or on facility grounds.
- Chairs and table cannot be removed from the building.
- Decorations cannot be applied to walls, ceilings, windows, floors or sidewalks.
- Fire exits are clearly identified and cannot be blocked under any circumstances.
- We request that the noise level be limited. We cannot guarantee that noise will not carry over into the other conference areas.
- Gaston County staff may enter any/all conference areas during events to assure that all policies of the facility are being observed. If policies are not being observed, the renter and others attending may be asked to leave the facility immediately without a refund of any type.
- All events must end no later than 10:00pm unless other approved prior to event.
- Renter is responsible for all federal civil rights requirements, including the Americans with Disabilities Act.

Date & Time of Event: _____ Person Responsible: _____

Email Address: _____

Address: _____

Daytime Phone: _____ Cell Phone: _____

Purpose of the Event: _____

Rental fee \$40 per hour (no. of hours renting) _____

Estimated Number of People Attending: _____ Are 85% of the guests 50 and older? _____

I have read and will follow the policies for use of the Gaston County Senior Center. I also understand that I will be held responsible for any damages to the building or equipment.

Responsible Party Signature: _____ Date: _____

Hold Harmless Agreement

I, _____, do hereby agree to indemnify and hold harmless Gaston County and their respective officers, agents, members and employees of any sponsoring organization, underwriters, individually or collectively, from all fines, penalties, liabilities, losses, claims, damages and expenses, including court costs and attorney's fees, incurred as a result of or relating to my participation in any event.